

2019 Biennial Conference of the International Research Association for Talent Development and Excellence (IRATDE)

RESERVATION FORM (RLB26120)

Reservation Information

Mr
Guest Name : Ms _____
 Mrs (Last name) (First name)

Contact Method : Tel No: +()-()- Fax No: +()-()
 Email : _____

Room Types : Standard Single(one single bed): NT\$ 1,950 per night
 Semi-Suite(one queen size bed with living room): NT\$ 3,420 per night
 Semi-Suite(two standard single beds with living room): NT\$ 3,420 per night

Arrival Date : _____ **Departure Date** : _____

Guarantee Information:

Credit Card VISA Master American Express
 JCB Diners

Cardholder's Name _____

Credit Card No. _____

Expiry Date _____

Cardholder's Signature _____

Hotel Remarks

- Room Rate is inclusive of breakfast, tax and 10% service charge.
- Check-in time after 3:00pm, check-out time before 12:00 noon
- Reservation in advance is required and subject to availability.**
- Smoking is prohibited inside The Howard International House
- For reservations or queries, please directly return the reservation form to Howard International House Taipei by fax: +886-2-7712-2333 or email: rv-ih@howard-hotels.com.tw before **February 11, 2019**
- For no-show or cancellation within 48 hours, one night deposit will be charged.**
- Please contact with us by e-mail or fax if you have not receive the confirmation.**
- If you need pick-up services, we will request a pre-authorization for the amount of transportation in advance from the credit card details you provided. Any no-show or cancellations within 24 hours will incur a charge of 100% transportation fee.

Transportation Arrangement (from Taoyuan Airport to the Hotel)

No need

Benz (1~3 persons, NT\$1,700/per trip), the number of persons: _____
 Check in date : _____ Flight No. : _____ arrival time : _____

Mini-Van (3~7 persons, NT\$2,100/per trip), the number of persons: _____
 Check in date : _____ Flight No. : _____ arrival time : _____

Howard Civil Service International House Taipei

No. 30, Hsin Sheng South Road Sec. 3, Taipei, Taiwan 106, R.O.C.

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