



CAESAR PARK

TAIPEI
台北凱撒大飯店

NAT041219

2019 Biennial Conference of the International Research Association
for Talent Development and Excellence

IRATDE

April 12 to April 16

HOTEL RESERVATION FORM

Attention: CAESAR PARK HOTEL TAIPEI -Sales & Marketing Dept. Mr. Ryan Chang

Tel: 886-2-2311-5150 ext.2420 Fax: 886-2-2371-0936

E-mail: ryan_chang@caesarpark.com.tw

Guest Details (Please TYPE or PRINT Clearly in CAPITAL LETTERS)

Salutation: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	Hotel use Reference #	
Last name: _____	First Name: _____	
E-mail: _____	Mobile: _____	
Hotel Check-in Date (mm/dd): _____	Flight No: _____	Arr. Time: _____
Hotel Check-out Date (mm/dd): _____	Flight No: _____	Dep. Time: _____

Room Type

<input type="checkbox"/> Superior Single Room	NT\$ 3,300net (with ONE daily breakfast)
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The room rate includes complimentary breakfast, and internet access in the room.

Any non-guaranteed reservation will be cancelled 14 days prior to arrival date. For any no-show or cancellation of reservation within 3 days of the arrival date, one night deposit will not be refunded.

The guest will pay the upgrade or other change from room type offered.

Additional (the following items have to paid by guest self)

<input type="checkbox"/> Change to Superior Double room	NT\$ 3,600net(with 2 daily breakfast)
<input type="checkbox"/> Change to Superior Twin room (2 single beds)	NT\$ 3,600net(with 2 daily breakfast)

Airport Transportation

<input type="checkbox"/> No need	<input type="checkbox"/> YES, from airport to hotel	<input type="checkbox"/> YES, from hotel to airport
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- The airport pick up service is available at the cost of NT\$1,880net per car per trip (maximum 2 persons), if needed, please reply with the flight details and put a mark on

- **Limousine service must be guaranteed by credit card and changes to arrival time notified at least 24 hours in advance to avoid a "No Show" charge.**

Payment Details (only accept AE, JCB, VISA, MASTER CARD)

Card No. _____	Exp. Date _____
Card Holder Signature _____	

- **No reservation will be accepted without credit card details. In case of no-show on the arrival date or cancellation within 72 hours of the arrival date, one night deposit will be charged.**
- The Hotel will send a written confirmation upon receipt of the completed form.
- Please read the above detail and return this form before **Mar. 10, 2019**. Please do not hesitate to contact us if you have any inquiries.

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